



Clough PTO General Meeting Minutes
Tuesday, May 19, 2020, @ 6:30 pm online Zoom meeting

Start time 6:35

18 people in attendance: Kelly Lucier, Monique Dyson, Mike Kelley, Wendy Gama, Myah Stone, Amy Naples, Christine Quimby, Megan Collins, Renee Wojdag, Lyndsey Nickerson, Jenn Talamini, Kelly Lomnicki, Beth Deverix, Alanna Bodio, Christine Brown, Trish Cudmore, Mike Fater, Derek Samuelson

1. Welcome - Kelly Lucier, President

2. Approval of Minutes:

Minutes from the previous meeting were emailed by Myah Stone to members who attended the meeting for review and comment. A motion to approve the minutes from the March 10, 2020, meeting was made by Lyndsey Nickerson. Minutes approved.

3. Event Updates

- Cancelled Events - 2019/2020 Budget savings- Funds to be rolled over to 2020/2021
 - Teacher Appreciation Luncheon (replaced with GC instead with increased cost)
 - STEAM Events (formerly CA)- Prek, K, 1st, 2nd, 4th
 - PBIS
- Cancelled Fundraisers - estimated \$1,500 loss
 - CNO - Willowbrook, Gallifords, DQ ice cream social
 - Scrip gift cards spring sale
 - Urban Air Family Night
 - Spring Book Fair
- Postponed Events - delayed spending
 - Field day (if possible to do something in summer-hope only, no current plan in place) **Monique said she and Alanna were talking about a virtual field day. Will have a committee meeting discuss**
 - 3rd-grade Trolley tour - save \$ to do next year at some point. Will do 3rd and 4th grades next year so current 3rd graders don't miss out

- Events completed
 - Spring spirit wear sale - items all delivered
 - Bought GC from local restaurants who have supported us in the past (Muffin House, Willowbrook, Gallifords) for ALL Clough staff (Board approved additional budget spending)
 - Nurses Day gifts
- **Events / Activities On-going**
 - Box Tops collection/clippings - Renee Wojdag

Renee reported that we hit our box tops goal already. We can mail our box tops directly to Renee. Monique will post and tell people to direct message us for Renee's address or they can mail to the school. Wendy suggested posting something to FB about how to earn credit for receipts online. Renee said she would come up with something for us to post.
 - EPI - School Supplies - Lyndsey Nickerson
 - Final changes from teachers to be loaded then we will start advertising
 - EPI has agreed to hold items in the warehouse until school openings are confirmed and to push order end dates
 - PTO planned to buy bulk items (wipes, tissues, and hand sanitizer) in order to remove from individual kits and reduce costs to parents. However, current supply issue. Also, the district should be ensuring all cleaning supplies ready for students to be in the building. How do we support this? How do we get supplies?
 - Dr. M's town hall meeting indicated that the district will have the PPE, including masks
 - Lyndsey wants orders in by June 14th.
 - Lyndsey reported the plan is for the company to deliver supplies by July 7th. However, the company will hold our order until we are ready.
 - There's also the option of buying a cleaning kit for class which includes wipes, kleenex and hand sanitizer.
 - Beth asked if the company sold masks that we could add.
 - Lyndsey to get a flyer - start posting to PTO page, class pages, PTO email etc. Add comment with option to buy a good neighbor kit
 - Lyndsey is waiting to hear from Evan Hanson on how many Good Neighbor kits to order
 - 4th Grade Celebration - Kelly Lomnicki, Meg Collins, Renee Wojdag, Jamie Fernades
 - Slideshow to be presented via Zoom and shared through youtube link at school year-end
 - Board voted to approve an additional \$800 as proposed by committee to purchase yard signs for all 4th graders. Mrs. Gallagher and 4th-grade teachers will deliver signs.

- Gifts (t-shirts) and certificates will be handed out at year-end (coordinated contactless delivery)
- Future class picture will be taken and installed in the hallway
- Clough Admin will be sending home self-portraits to be completed. Tile wall will be installed - likely next year
- tile wall: This will definitely still happen based on Mrs. Gallagher's request, but delayed (summer or fall). Kelly asked Renee to speak to Steve about installation.
- Reminder that Mrs. Gallagher does not want any celebration (gifts, certificates etc) before year end so they can remain focused on 4th grade not the uncertainty of middle school.

4. 2020-2021 Board Elections

- Keep vote in June or postpone to September? And how to do an anonymous vote?
 - Bylaw vote Kelly - bylaws state voting once a year but doesn't dictate when or how (although for meetings it says absentee or proxy votes not allowed and need quorum of 6) but under board, nothing specific.
- Current Ballot:
 - President: Open
 - VP: Kelly Lucier
 - Communications Secretary: Jenn Talamini
 - Recording Secretary: Myah Stone
 - Treasurer: Mike Kelley
- ALL committee chairs filled for next year - Thank you!!!
 - Clough Golf Classic - Christine and Erick Brown, Joe Casula, Ashley Grover, Jenn Talamini, Meg Collins, Kelly Lucier
 - Book Fair- Erin Fater, Stephanie Deveau, Kelly Lucier
 - Box Tops - Renee Wojdag
 - 4th Grade Celebration - Beth Deverix, Christine Brown, Myah Stone
 - Field Day - Alanna Bodio, Monique Dyson, Kelly Lomnicki, Auggie DeBaggis, Kelly Lucier
 - Cooks Night Off Coordinator - Beth Deverix
 - Turkey Trot -Lyndsey Nickerson, Wendy Gama, Renee Wojdag, Monique Dyson, Jenn Talamini
 - Kindergarten Meet and Greet- Kate Sullivan, Caitlyn Nick
 - Staff Bulletin Board - Thuy Hill
 - Teacher Appreciation - Marina Claro, Clare Ovelman
 - Holiday Shop-Kelly Lucier
 - Back to School Coordinator - Lyndsey Nickerson
 - Spiritwear - Stephanie Deveau
 - STEAM (formerly CA) - Kelly Lomnicki
 - Teacher Supply Coordinator -Jacquie McCool
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5. 2020/2021 Planning

- Bylaw vote to carry over excess balance in anticipation of lower fundraising next year (~7k) 16 votes for yes, 2 did not vote (Beth D and Jenn T)
- Clough Classic Golf Tournament Sept 18th - Shining Rock Golf Course
 - When is the right time to ask for sponsorships? Will Oasis still be willing to sponsor? Can our golfers alone carry us? Luncheon restrictions etc. Review past year sponsors to see who might be in a position to still support us.
 - Possibility of new chairs: Joe Casula, Ashley Grover, and Brandon Landers while shadowing Erick and Christine Brown in their last year
 - Committee: Meg Collins, Jen Talamini, Kelly Lucier
 - Need to set a more realistic budget
 - Kelly: Maybe we won't ask companies for sponsorship if we have it in September.
 - Kelly suggested still having the tournament to hold our place, as a placeholder but not as fundraiser. So this year still have x annual tournament and the following year would be x year. To keep the tradition going, with maybe only a few foursomes who are still willing and able to golf. But this might not be worth it to Shining Rock.
 - Christine: Maybe move the tournament to Spring?
 - Christine: Suggested asking Oasis to move their sponsorship to the Turkey Trot.
 - Meg: Suggested we spend our time trying to figure out various scenarios for the tournament. Kelly said the committee will have a meeting soon to do this.
 - Myah suggested we can still do the raffle but maybe as an online auction as part of the golf event (i.e. police car ride, fire truck ride). FYI - we had planned to take the silent auction part out of the golf tournament to open house so it's open to more people.
 - Christine brought up the fact that we may not want to be asking people for money during this time.
- Turkey Trot - Thanksgiving
 - Lyndsey Nickerson, Renee Wojdag, Monique Dyson, Wendy Gama, Jenn Talamini
 - When is the right time to ask for sponsorships
 - Maybe we don't do as a fundraiser but continue with the event as community good faith...to ensure x Annual and keep the tradition going
 - Christine Quimby: Suggested a virtual run. Maybe more people would sign-up.
 - Kelly suggested still having the tournament to hold our place, as a placeholder. So this year still have 4th annual tournament and the following year would be 5th year. To keep the tradition going. Who knows if we can even have the get together.

- Fundraising may look different for next year..ideas for online fundraising?
 - Events such as family fun nights and CNO will likely not be realistic. Even if restrictions are lifted, we still need to support our community small businesses

* Renee: Suggested a pumpkin stroll. Jogathon for students, wrapping paper, throw a pie in staff members face, town scavenger hunt (Kelly - could we get Dick Grady and John Trainer involved?)

* Meg: Suggested asking Liquor World for a sponsorship, virtual zoom event.

* Amy Naples: Suggested online trivia event, or online bingo for a community event. Maybe escape room

* Mike: Suggested having a celebrity come to a zoom event. - Bruins, Red Sox may donate to community.

*Kelly - we had talked about taking the silent auction out of golf (police car, firetruck) and to open house...now is the time to figure out how.

6. Open discussion/questions

7. Special thank you to our 4th-grade parents who are moving up for all their hard work and support! Ann King and all our volunteers this past year!

8. Adjournment: Thanks for attending!

End Time: 7:25