



Clough PTO General Meeting Minutes
Tuesday March 12, 2019 @ 6:30 pm in Clough Library

Start time 6:35

1. Welcome - Kelly Lucier, President

2. Approval of Minutes

Minutes from the previous meeting were emailed by Myah Stone to members who attended the meeting for review and comment. A motion to approve the minutes from the January 8, 2018, meeting was made by Ann King via email on February 6, 2019. Minutes approved.

The February 12, 2019, General Meeting was canceled due to snow.

3. Principal's Update - Mrs. Gallagher

- PTO question: Green folder usage by grade? **Every single teacher uses them and wants it again. Second graders keep the folders in desks for unfinished work. Mrs. Gallagher shared a document with green folder usage with PTO.**
- **Enjoyed the Willowbrook CNO**
- **Kindness Week: kick off this week during KCR, kindness garden for kindness rocks, students will paint rocks first and then design them with pens, 40 acts of kindness, spirit day every day. Mrs. Gallagher will send flyer home with just spirit days.**
- **ALICE Training at Miscoe last week and about 30 people in attendance. Mrs. Gallagher and Officer Sinko would like to present again in April, possibly on the date of our PTO meeting, April 9th. Mrs. Gallagher looking into babysitting options and live stream.**

4. Guest Speaker - Katie Jordan speaking about the new media production room.

*** Green screen by Do Ink:**

*** What is Green screen? When you replace the real background of a video with a digital background.**

*** Have already purchased a 10x12 green cloth, cameras, tripod stand, clapboard, and circular reflector. All students have a job. Accessories they purchased include microphone with extension cords and green screen gloves. Looking to purchase an iPad stand. Endless technology possibilities with it.**

*** First Green Screen Expert Team: Ms. Jordan trains 5 students from a class and then those 5 students teach their class.**

** Asking for donations: Director's chairs, children's movie posters (framed would be awesome), old Halloween costumes that would fit age 7-11 (police, fire, fairytale), medium size whiteboards to use as cue cards, additional props - sunglasses, neckties, suit coats, toy microphones, hangers, 13x17 frames, storage baskets to hold props, any movie themes decos or wall hangings

5. Financial Review YTD - Jason Caruso (Will do next meeting b/c Jason not present)

- How will 3rd-grade busing grant be handled? Grant \$250 plus \$5 per kid to be applied.
- Options for underspending. Mrs. Gallagher would like for teachers (they still have \$500 left in their budget line) and for the media room.

6. Past Events

- Box Tops
 - December box tops winner:
 - * 1st place: Mrs. Pilkington's kg class - all got free McDonald's ice cream
 - * 2nd place: Mrs. Cote - 3 submitters each got spirit wear t-shirt
 - January box tops winner - Ms. Leone and Mrs. Gallagher - pj and donut party
 - February box tops winner - xxx
- Cook's Night Off
 - January 31st: Gallifords \$220
 - March 6th: Willowbrook (flat \$200 they give to us)
- February 7th: Family Paint Night \$115
- FMCI - fall and winter sessions earned \$160
- February: Spirit Wear Sale - Kristin Golini/Kelly Lucier
 - 2 t-shirts given as gifts to Arianna Bailer
 - Delivery?

7. Upcoming Events

- Cultural Arts events - Trish Cudmore
 - March 15th Schoolwide - Amazing Hero Paint- Seniors invited
 - March 25th - 3rd Grade Poetry in Motion
 - Prek - zoomobile
 - K
 - 1st?
 - 2nd? Mad Science
 - 4th - owl show. Do we have a date?
 - 3rd-grade trolley tour date; Poetry in Motion
- March 22nd - 29th: Spring Book Fair - Need volunteers; simplified fair
 - * Teachers letters for scholastic dollars: approved by Mrs. Gallagher
- March 30th - Megan Collins - Forekicks 4:30-6:30
 - Signup genius to be sent out for 100 members; Issue of no-shows
 - Waivers online only so can look at those and verify ppl show up
 - Megan getting sign up genius set up soon

- Scripts gift cards - Myah Stone
 - E-cards always available
 - Sale date - April 22 - May 6 with a hardcopy order form
- Field Day - Auggie Debaggis, Monique Dyson, Alanna Bodio(June 11th or June 12th)
 - Working on sponsor donation for inflatable and bandanas - need confirmation before we lose their \$
 - Field day will be June 11th, with the rain date on June 12th
 - Kelly Lucier: Are we doing t-shirt color by grade? Alanna: Can get bandanas in various colors for each grade and 3rd or 4th each class. Monique priced out for 4 colors, and we will ask her to price out for more colors.
 - Kelly Lucier: Will send out a save the date about field day.
 - Kelly to ask sponsor to pay for bouncy house and bandanas
- 4th-grade celebration planning - Kristin Golini/Lisa Dubowik/Leila Leyvas June 13
 - Instead of t-shirts and individual group photos, we will be doing photo books.
 - Pizza party will be on June 13th (since last day is June 14th)
not going to do a play but parents display for their regions project, no parent volunteers, slide show for students only. Similar to last year.
- Mrs. Barrows retirement
 - Photobook with all past class pictures. Do we have all the yearbooks?
 - A framed copy of Starfish Story with photo mat signed by staff "The difference you made isn't small or mild...the difference you made is in the life of a child."
 - Set aside money from Staff Appreciation budget
- June board elections
 - Positions open and folders with all committee descriptions available

8. Donations/ Sponsorships-Kelly Lucier/Jen Gorham

- Instead of purchasing by committee, we are looking at purchasing across events.
 - Will affect field day, 4th-grade celebration, teacher luncheon
 - Have secured \$50 BJs GC, \$100 Wegmans, \$25 Oriental Trading, \$50 Amex, \$50 Target, \$50 framing,
 - Will be used for food, supplies, gifts etc
- 2019 Golf
 - Have already acquired a Ring doorbell, \$75 GC to 118 Main St Kitchen, \$50 Brunch to 3, Family Basket to include passes to NE Aquarium, 10 passes to Aero Trampoline park
- 2 American Girl Doll - Mrs. Hicks
Worth \$180 and \$100

9. Open discussion

- How to share information better - specifically older grades
- <https://www.crayola.com/colorcycle.aspx>

Thanks for coming!

* Alanna: Wants better communication for 4th-grade students for events such as spirit days ect., Mrs. Gallagher will talk to teachers about sending out reminders to parents. Alanna suggested talking to room parents and ask them to communicate more. Mrs. Gallagher sending home kindness week reminder to parents.

- Kelly: Suggested PTO calendar on google (like SI Play app). Meg offered to help. Roll out during open house etc.

End Time: 7:47pm