



Clough PTO General Meeting Minutes  
Tuesday, February 8, 2022, @ 6:30 pm remote meeting

Attendees: Mrs. Gallagher, Wendy Gama, Kelly Lucier, Mike Kelley, Allison Basson, Myah Stone, Renee Wojdag, Erin Fater, Andrea Lucey, Laura Devenney, Alanna Bodio, Auggie DeBaggis, Monique Dyson, Jessica Dunner, Kelly Lomnicki

Start time: 6:35

Zoom meeting link: [Zoom link](#)

Meeting ID: 845 5866 9179

Passcode: 521935

1. Welcome - Wendy Gama

2. Statement on Remote Participation/Governor's Executive Order Suspending Remote Participation Requirements;

- This is a statement on remote participation consistent with the MA Open Meeting Law, MA General Law Chapter 30A, Section 20, Regulation 940, Code of MA Regulations, 29.10. This allows for remote participation in certain circumstances under the MA Open Meeting Law Regulations. The Clough PTO will be conducting this meeting remotely. In this case, all 5 board members of the Clough PTO are participating remotely and virtually through video conferencing. This is consistent with Governor Baker's executive order of March 10, 2020, which eases the requirements of having a meeting in a physical space open to the public and having a quorum of the committee physically present. Any and all votes will be conducted by roll call votes.
- On June 16, 2021, Governor Baker signed into law An Act Extending Certain COVID-19 Measures Adopted During the State of Emergency. This Act includes an extension, until April 1, 2022, of the remote meeting provisions of his March 12, 2020, Executive Order Suspending Certain Provisions of the Open Meeting Law.

3. Approval of Minutes:

Minutes from the previous meeting were emailed by Myah Stone to members who attended the meeting for review and comment. A motion to approve the minutes from the December 14th, 2021, meeting was made by Justine Cole. Minutes approved.

#### 4. Principal's Update - Mrs. Gallagher

- ALICE update, including safety buckets for classrooms: About three weeks ago, Mrs. Gallagher met with the safety committee with Officer Sinko and also discussed at Leadership Meeting. Went through the evacuation process with staff. Teachers have an evacuation map. Not going to practice the ALICE drills with the students at this time. We have about 100 safety buckets and 1,000 golf balls in an office. Not going to do anything with the safety buckets at this time. Admin feels that the SEL needs of students related to covid needs priority.
- iPad use for indoor recess: Mrs. Gallagher surveyed teachers if they allow iPads. Three of the four kg teachers do not allow it. All other teachers allow them, except for two. Mrs. Gallagher told the teachers she prefers that they play, and the teachers agreed. Teachers will encourage students to choose activities other than the iPads. Laura Devenney spoke out about how her child is watching things at school that he is not allowed to watch at home. Mrs. Gallagher will go around to the grade levels on Friday or Monday and talk to each class about iPad use at recess.
- February 18th: half-day/Inspired Learning Day: Grade level teachers have worked together to create activities and students will rotate from class to class within their grade. At the end of the year, will have another Inspired Learning Day and parents can be involved (hold a session/help with a session). The second one will be a district wide date in early June.
- May 26th @ 6:00 Literacy Night with Jenna Kramer Brianna; Students will read the same book at home, invite families to come to Clough for literacy activities. Could do it outside if needed.
- MCAS Dates: April 4th and 5th - ELA MCAS and May 9th and May 10th: Math MCAS
- February 15th: 4th-Grade Chorus: Mrs. Walsh was adamant she did not want to split the chorus into two nights. Can make the performance work with the correct spacing on the stage at the high school.
- Memorial Day Concert: Got the approval to move forward with holding the concert.

#### 5. Past Events:

- December 6th-10th: Holiday Shop: Kelly Lucier
  - \* In Jan received a reward of new recess or gym toys - balls, sidewalk chalk, games, etc Kelly asked if supplies going to recess or gym teacher. Mrs. Gallagher said going to be used at recess. 4th-grade student council members also asking students for ideas for recess.
- December 23rd: Cook's Night Off at Papa Gino's, Jessica Dunner \$65
- January 14th: Worcester Railers Family and 4th-grade chorus event
  - Kelly asking how much we made Estimated \$200 revenue - waiting to hear.
- February 2nd: Cook's Night Off @ Gallifords (don't have amount yet)
- Good Neighbor - GC purchase by Mr. Hanson
  - \* Mr. Hanson is going to make the purchases and submit receipts for reimbursement. Kelly to follow up with reimbursement needs.

#### 6. Upcoming Events

- Feb 18th (half day) - Inspired Learning
- March 21st - March 25th: Spring Book Fair; Erin Fater and Kelly Lucier
  - \* Waiting for flyers to come in. The PTO has \$1,800 we would like to spend between teachers at the book fair. Kelly to send letter to teachers for spending to Mrs. Gallagher for approval and for list of staff members who have approved spending. Amt to spend from fall fair is \$1000 plus the spring revenue (to be estimated) to be split between x staff.
- March 23rd and March 24th half days for conferences/no conferences this year -
  - \* **(NOT HALF DAYS)**
  - \* Teacher Appreciation: Monique and Marina looking into coffee truck: Monique asked if any restrictions or preferred times. Mrs. Gallagher said one teacher has a gluten allergy. Not between 8:45-9:30. Any time after 9:30. Mrs. Gallagher said sounds like a wonderful treat.
- April 4th and 5th - ELA MCAS for all grades
  - Can we organize MCAS cards? Mrs. Gallagher shared the teacher's thoughts: Not all parents will write letters and could set off emotions in the children who do not have a note from parents. Kelly said PTO would make sure everyone has a note and get notes to Mrs. Gallagher or Mr. Hanson to sign for those who do not have a note. Mrs. Gallagher said something more generic would be okay. Kelly Lucier mentioned an applesauce pouch with a generic note attached.
- May 9th and May 10th: Math MCAS
- May 6th: Nurses Appreciation Day - Monique Dyson and Marina Claro
- May - teacher luncheon - Monique Dyson and Marina Claro
  - Is this happening? Need to plan within budget
  - May 9th week wouldn't be a good week b/c of MCAS and makeups. Monique will email Mrs. Gallagher some dates.
- May - 3rd-grade trolley - Kelly Lucier
  - Need dates
  - Are we doing 2 back-to-back days?
  - Mrs. Gallagher will send Kelly options who will then reach out to Dick Grady, John Trainor and trolley Co to see what works.
- Field day - Monique Dyson, Auggie Debaggis, Alanna Bodio, Lyndsey Nickerson, Kelly Lomnicki
  - Need date and rain date plans:
  - Monique: How do we handle 4th-grade celebration and field day? Separate days or the same day? Mrs. Gallagher said 4th-graders enjoyed having their own day for field day.
  - Monique said the field day committee can do June 3rd and rain date June 6th
  - 4th-grade celebration committee can pick their day. Mrs. Gallagher said maybe June 15th or June 16th. 4th grade should be closer to the end of the year so they don't think they are "done" early.
  - Alanna mentioned if we have a separate day for 4th-graders we would need inflatables on 2 different days. Kelly Lucier said we should have the funds for it.
  - Monique put together a list of items the committee is requesting:

- \* 30 squirt guns: Mrs. Gallagher said we may not be able to do that. We will call them super soakers.
- \* replace potato sacks/maybe 25: Monique found some at Hobby Lobby for \$6.
- \* speaker: We usually borrow one from Auggie: Cost about \$445/\$500. Can also be used at other events such as the Turkey Trot. Kelly Lucier asked Monique to send the info so she can check the size and see if we have storage space.
- Can we add a dunk tank? Volunteers? Monique asked if this is a restricted item. Mrs. Gallagher will check. Will need someone to be with it at all times. Mrs Gallagher volunteered and mentioned Mr Quimby would likely do. Mr. Hanson also agreed - this can be nailed down closer to event, once confirmed.
- Monique asked about restrictions with tug of war: Mrs. Gallagher said not anymore.
- Monique asked about lunches: Mrs. Gallagher said lunches go from 11:00-1:30. Every grade has its own lunch. Mrs. Gallagher will send lunch schedules to Monique. Can switch lunchtimes if needed. Field day is usually 90 minutes to 2 hours. Can have 2 sessions of field day: 9:30-11:30 (kg and 1st) and 12:30-2:30 (2nd and 3rd graders).
- Auggie volunteered to come in for preschoolers on a different day if needed. Mrs. Gallagher will talk to Mrs. Smith about that and get back to him.
- Kelly Lucier asked if we are doing colors by grade: Monique said colors worked out great and they will announce colors ahead of time.
- 4th-grade celebration - Kelly Lomnicki, Renee Wojdag, Thuy Hill, Amanda Esquilin
  - Need date
  - Kelly Lomnicki said the committee is meeting on Thursday. Kelly Lomnicki asked if they can do a class picture outside and Mrs. Gallagher said yes. Last year handed out certificates in classrooms.
  - Thought Mrs. Gallagher could make a tile of herself for the tile wall.
- 4th-Grade class picture from 2020- Kelly Lomnicki
  - \* Kelly Lomnicki said she needs a graphic person to help collage the pictures together.
- Staff wall - Thuy Hill Kelly to follow up with Thuy on status
- Any other new ideas are always welcome, we value your input!
- September 16th, 2022: Golf Clough Classic at Shining Rock
  - Need volunteers on committee
  - Andrea Lucey and her husband are interested in volunteering.

## 7. On-Going Items

- Fundraising
  - Boxtops - Renee Wojdag Kelly Lucier said In the past we made \$1,000 and now only making \$75. Think we will free up Renee and not do incentives.
  - Amazon Smile - Choose Clough PTO as your charity to support!
  - Spiritwear -Stephanie Deveau
    - Earned \$66 to date. No sales in December
    - Is there a way to include the sale link at the bottom of Clough's monthly Smore?

- Can order anytime.
- Mrs. Gallagher said PTO can send them a blurb and a link and she can add them to the monthly newsletter. Kelly asked if we could keep the information at the bottom of the newsletter and Mrs. Gallagher said yes.
- Dismissal sheets - \$5
- Teacher Purchases
  - Things we've bought so far:

CloughPTO	
Transaction Report	
August 2021 - July 2022	
Memo/Description	Amount
Misc Kindergarten classroom supplies	\$31
Misc 1st grade supplies	\$524
1st grade carpet	\$709
Misc 2nd grade supplies (including Sunshine Cart Supplies)	\$576
Misc 3rd grade supplies	\$163
Misc 4th grade supplies	\$61
4th grade carpet	\$140
Mrs. Welch supplies	\$222
Headphones - classroom and technology room	\$1019
ABA Supplies (manipulatives, etc)	\$214
Digital Camera	\$721
Water bottles for nurses station	\$15
ST Math - JIJI supplies	\$2,250
Reading chairs for library	\$2,890
Office Supplies (paper cutter, rack with rolls)	\$1,730
Bounce Chairs, stools	\$531
XT Math Online	\$250
Leveled Library - Phase 1	\$356

Diversity Books	\$592
Stylus for testing	\$2,035
PA Speakers/Amp, Microphones	\$3,284
Future Items:	
Inspired Learning Supplies	\$400
Leveled Library - Phase 2	
Headphones	
Cleaning Supplies	
	\$18,428

- Future items
  - Assemblies/ STEAM events for classes: Mrs. Gallagher said cannot do assemblies until she gets an okay.
  - Field trips? Mrs. Gallagher said no to field trips this year. Auggie asked if we can have field trips come to the school. Mrs. Gallagher said we can only do one grade level at a time. Mrs. Gallagher mentioned Southwicks coming in, walking to the library or town hall.
  - Do more classrooms need headphones? Mrs. Gallagher said she let teachers know and to just cc her on the email request.
  - Wipes, tissues, dry erase markers, etc? Yes
  - Mrs. Gallagher asked if we could purchase a shed (10x12 or 12x12) outside to store recess materials along with barrels for each grade. (hooks for hula hoops and jump ropes, shelves for sidewalk chalk). Kelly and Wendy said we have money set aside for that.

8. Open Discussion/Questions

9. Adjournment:

End Time: 7:50